

**REGULAR MINUTES**  
**TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL**  
**TUESDAY NOVEMBER 1, 2016**  
**7:00 P.M. COUNCIL CHAMBER**

Mayor: Lynn Watson

Council: Jean Robbins, Shelly Bailey, Lynn Orchard, Parker Brockelbank (absent)

Staff: Lynne Duguay

1. Call Meeting to Order  
#16-326  
Moved by: Jean Robbins  
Seconded by: Shelly Bailey  
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”  
CD.

2. Adoption of Minutes of Previous Meeting  
#16-327  
Moved by: Shelly Bailey  
Seconded by: Jean Robbins  
“RESOLVED that the Minutes of Council held on October 18, 2016 be accepted as presented.”  
CD.

3. Declaration of Pecuniary Interest

4. Delegations/Public Presentations

7:00 p.m. Chris Kresin-RFP Sewer & Water Operations  
Went over the Request for Proposal that Kresin Engineering prepared for us in regard to the Operation and Maintenance of our Sewer and Water Treatment Plant. The existing agreement with PUC expires on Feb. 28, 2017. A few things have been added to the proposal based on Regulation requirements. Also, a performance review and an option to opt out of a 5 year agreement after the first year if we are not satisfied. The RFP will be sent out to PUC, OCWA and Northern Waterworks with a due date of November 17, 2016 at 5:00 p.m. This will give Kresin Engineering time to go through them thoroughly and provide a recommendation to Council at the first meeting in December.

#16-328

Moved by: Jean Robbins

Seconded by: Shelly Bailey

“RESOLVED that we authorize Kresin Engineering to send out a Request for Proposal for the Operations and Management of our Sewer and Water Treatment Plant. RFP due Nov. 17, 2016 at 5:00 p.m.”

CD.

Also went over the Clean Water and Wastewater Fund application that was due and submitted on October 31, 2016. We applied for multiple pumps, scada equipment chlorine analyzer etc. that all need updating. Total project \$237,158.75 with our portion being \$56,674.00.

5. Staff & Committee Reports
  - a) Road Supervisor
    - Maple Leaf Cemetery  
Large tree on west end of cemetery was taken down on Oct. 22 by Summers Tree Service and clean up occurred Oct. 24. More clean up required due to size of tree.
    - Garage Survey  
Tulloch complete a survey confirming the most westerly property line of municipal garage and flagged the line.
    - Roberts Tile Drain  
On site meeting took place on Oct. 21. Everything is good to go for Alf Roberts tile drain.

-Water & Sewer

Deficiencies with plugged valve boxes were vacuumed out on October 20 by Pickard's vacuum truck.

-Roadside Cutting

A new disc mower will be required next year due to parts no longer being available. This mower is 10 years old and wore out.

-Equipment Replacement List

Kubota tractor is not due to be replaced until 2027 but will not last that long-20 yr. life expectancy was expected but because of the number of duties this equipment now does (street sweeping, roto-tilling, brush hog and road side grass cutting-3 per year) it will have to be replaced sooner. Backhoe is due for replacement presently.

-Tower Lake Cabin

Windfall tree removed off shed on Oct. 27 by road staff.

-Winter Sand

#16-329

Moved by: Jean Robbins

Seconded by: Shelly Bailey

“RESOVLED that we authorize the Mayor and Clerk to sign a Sales Agreement with Broad Spectrum Ontario Ltd. For the purchase of winter sand in the amount of \$21.50 per tonne up to 1000 tonnes and \$26.50 per tonne after 1000 tonnes.”

CD.

b) Leisure Services Coordinator

-North Channel Healthy Kids Community

There is money left over from community gardens-we will purchase soil and manure to add to our existing beds. Water fountain has been picked out and will be ordered. We are getting signs for the community garden and playground.

-Echo Bay Sportsplex

Noticed wetness between the two roll up doors, coming from the corner. Tulloch checked it out Oct. 19. CDI coming back to do repairs.

Part time Arena Caretaker Position closed Nov. 1 with 8 applications.

Interviews to be set up.

Canteen contract closed Nov. 1-no applicants.

In the process of getting canteen inspected by APH-talking to municipal plumber to see if a hand washing sink can be incorporated into the kitchen.

-Parade of Lights-Saturday Dec. 10, 2016-Magical Sounds & Stories of Christmas. Letter has been sent to CACC, OPP & Fire Department to apply for the MTO Encroachment Permit for the road closure.

- Museum

Next meeting is on Wednesday Nov. 9 at 10:00 a.m.

Siding was replaced on the east wall near the new window on Oct. 14.

-Boardwalk

The boardwalk is still open until the snow comes. Will speak to Belleau Lumber to order more boards to have them ready for spring. Site meeting was attended by Mayor, Clerk and MNR staff to discuss what we can do with the boardwalk for the future based on the Provincially Significant Wetlands and Species at Risk. It was a good meeting. They do not want any trails on the wetland that will prevent natural water flow or prevent animals from traversing within the wetland. Prefer for it to be at least 12” off the ground with culverts placed where needed for excess water. Might have to leave the boardwalk elevated the way it is for next year and just finish repairs and leveling. More discussion.

-Parks

Flower beds were cleaned out on Wed. Oct. 26. Picnic tables put away for the winter at Milligan Gazebo. Comfort Station and Milligan Gazebo washrooms were winterized Oct. 17. Well at Loon Dollar Park being looked into in regard to property lines etc.

-NEORA Conference-Sept. 26-29, 2016 Espanola

Teleconference meeting took place on Oct. 19 at 1:30. LSC is on the Sustainability and membership Committee, minutes to follow.

-MTO Cycling Regional Workshop

Taking place in SSM on Nov. 8 from 12:30-3:30.

-Women’s Self Defense Class

It would require a minimum of 6 participants for a 4 hour course at \$80.00 per person. Put in next newsletter to see if there would be any interest for this class.

-Tower Lake-White Pines Outdoor Class

Agreement ready to sign. They will be there Nov. 2-4. Staff checked on cleanliness of washrooms. Pumping is not required right now but there was a tree down that roads department took care of.

-Decorative Sign

Tim Harris and Nick Gordon are interested in this committee as well as some members of Museum Committee. Clerk to contact them to see what date works best for everyone.

-Zumba

Cancelled for lack of participants for right now.

c) Fire Chief

-Resignation Letters

Received three letters of resignation.

#16-330

Moved by: Shelly Bailey

Seconded by: Jean Robbins

“RESOVLED that we accept resignation letters from Volunteer Firefighters Will Farrell, Robert Sharpe, and Neil Brockelbank with regret and thank them for their years of service.”

CD.

#16-331

Moved by: Jean Robbins

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer’s Report

e) Planning Board

-Joint Meeting-November 17, 2016 7:00 p.m. Tarbutt Twp.

We will discuss shared services with Twp. Johnson, Tarbutt & Laird in regard to building and planning departments and expansion of duties from the Planning Board.

f) Police Services Board

-November 28, 2016 7:00 p.m.

g) Algoma District Services Administration Board

h) Algoma District Municipal Association

i) Landfill/Recycling

j) Sewer and Water

6. By-Law

#16-1946 Appointment of Community Emergency Management Coordinator

#16-332

Moved by: Shelly Bailey

Seconded by: Jean Robbins

“RESOLVED that we authorize the Clerk to draft By-law #16-1946 being a by-law to appoint David Jackson as the Community Emergency Management Coordinator.”

CD.

#16-333

Moved by: Shelly Bailey

Seconded by: Lynn Orchard

“RESOLVED that we give By-law #16-1946 its first and second reading.”

CD.

7. Unfinished Business

8. New Business
  - a) Hwy 638 Railway Crossing  
Letter was sent to Huron Central Railway and cc'd to Eric Doidge from Ministry of Transportation requesting that the repairs to the Hwy 638 railway crossing be completed immediately.
  - b) Appreciation Dinner-Quote  
Three letters were sent out with only one quote received .  
#16-334  
Moved by: Lynn Orchard  
Seconded by: Shelly Bailey  
"RESOLVED that we accept the quote from Sharon Reed for the Appreciation Dinner in the amount of \$22.25 per plate including taxes."  
CD.
  - c) Municipal Decorative Sign Committee  
A meeting to be set up to discuss further.
  - d) Boardwalk MNR Site Meeting  
Site meeting was attended by Mayor, Clerk and MNR staff to discuss what we can do with the boardwalk for the future based on the Provincially Significant Wetlands and Species at Risk. It was a good meeting. They do not want any trails on the wetland that will prevent natural water flow or prevent animals from traversing within the wetland. Prefer for it to be at least 12" off the ground with culverts placed where needed for excess water. We can work within the foot print of what is there right now keeping in mind at any time if we encounter what could be a species at risk we contact the MNR immediately Might have to leave the boardwalk elevated the way it is for next year and just finish repairs and leveling. More discussion.
  - e) Seniors Housing  
Mayor Watson updated Council that the ADSSAB have rolled the funds that they have for 2016 into 2017 allocation for a housing project which amounts to a total of \$1,235,000.00. Clerk to contact Lisa Krug and Keith Bell to see what information we need to put together in order to have the municipality in a good position to get the next housing project. Set up a meeting the first week of December.
  - f) MPAC Resolution-Farmlands  
Invite MPAC to a public meeting to explain to the ratepayers why farmland assessment has increased so much. December 7, 2016 at 7:00 p.m. at Echo Bay Hall.
  - g) Algoma Public Health-Medical Officer of Health  
Received announcement of Dr. Marlene Spruty as the Medical Officer of Health and Chief Executive Officer for the Algoma Public Health.  
We still need to set up some sort of format to appoint a representative from our area for the APH. Clerk to discuss this at the next Central Algoma Clerks Association meeting. It can then go on the agenda for the spring ADMA meeting for all 11 townships to discuss.
9. Presenting, Referring or Passing of Accounts
10. Closed Session
11. Correspondence
  - a) The Municipality of Charlton and Dack-Municipal Elections Act
  - b) The Corporation of The Township of Madawaska Valley-Parole System
  - c) Twp. of North Frontenac-Electrical Bills
  - d) Under 6000 Municipalities Letter

12. Mayor & Councillors Comments  
Mayor Watson will attend the Elks Remembrance Day Ceremony at 10:30 on Nov. 11.  
Councillor Robbins requested that we change the December 20 Council meeting to Monday December 19.  
Mike Mantha will be hosting a public meeting at the Echo Bay Community Hall on Tuesday December 13, 2016 from 6-8 with the Hydro One Ombudsman available. Put this in the next newsletter.  
#16-335  
Moved by: Shelly Bailey  
Seconded by: Jean Robbins  
“RESOLVED that we donate the Echo Bay Hall for a Town Hall Meeting on Tuesday December 13, 2016 from 6:00 p.m. for the Hydro One Ombudsman.”

CD.

13. Confirming By-law  
#16-336  
Moved by: Shelly Bailey  
Seconded by: Lynn Orchard  
“RESOLVED that we pass By-law #16-1947 being a by-law to confirm the proceedings of the meeting of Council held on November 1, 2016.”

CD.

14. Adjournment  
#16-337  
Moved by: Lynn Orchard  
Seconded by: Shelly Bailey  
“RESOLVED that this Council shall now adjourn to November 15, 2016 at 7:00 p.m. or until the call of the chair.”

CD.

**THAT** these minutes be accepted this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK ADMINISTRATOR**