

**REGULAR MINUTES  
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL  
TUESDAY DECEMBER 19, 2017  
7:00 P.M. COUNCIL CHAMBER**

Mayor: Lynn Watson

Council: Jean Robbins, Shelly Bailey, Lynn Orchard, Parker Brockelbank

Staff: Lynne Duguay, Donny Cameron, Brenda Barbarie, Cindy Findlay

1. Call Meeting to Order  
#17-399  
Moved by: Jean Robbins  
Seconded by: Shelly Bailey  
“RESOLVED that we open our Regular Council Meeting at 7:00 p.m.”  
CD.
  
2. Adoption of Minutes of Previous Meeting  
#17-400  
Moved by: Parker Brockelbank  
Seconded by: Lynn Orchard  
“RESOLVED that the Minutes of Council held on December 5, 2017 and Special Minutes of Council held on December 12, 2017 be accepted as presented.”  
CD.
  
3. Declaration of Pecuniary Interest
  
4. Delegations/Public Presentation
  
5. Staff & Committee Reports
  - a) Road Supervisor  
-Winter Operations  
Everything going well with winter works.  
-New Backhoe  
Should arrive tomorrow.
  - b) Leisure Services Coordinator  
-North Channel Healthy Kids Community Challenge  
Next meeting January 17 9:45 a.m. Little Rapids.  
Good Food Boxes will be delivered Dec. 22 for pick up after lunch. This program will be extended until March 2018  
Working on proposal for JK, SK Grades 1 & 2 for skating lessons while the older grades will be doing curling at the Sportsplex. Total of 20 hours for this program. Need to send budget in for approval. We are requesting the cost of instructor’s fee, half the ice and curling rocks for arena.  
Clementines will be distributed to 925 families through the schools on the last week of school.  
Many programs under Theme III are being planned for the New Year.  
-Museum  
Next meeting is Tuesday Feb. 13 at 10:00 a.m. Luncheon went well with two older members of community. Another one to be planned in New Year.  
-Ontario Trillium Foundations Workshop  
#17-401  
Moved by: Shelly Bailey  
Seconded by: Jean Robbins  
“RESOLVED that we authorize the Leisure Services Coordinator to attend the Ontario Trillium foundation workshop on Tuesday January 9, 2018 at Quattro from 9-4.”  
CD.  
-25<sup>th</sup> Annual Parade of Lights  
Everything went well for our Parade with a great crowd attending. 16 floats plus fire, police, crime stoppers, parade marshal, Santa float and the Sea Cadets Band.  
-Santa Letter  
We had 26 letters plus sent out.

-Summer Student Grants

Young Canada Works summer student grant (museum) is due January 15, 2018.

-Sportsplex

Received 2 resumes for the Part time arena caretaker position. We will interview both applicants.

No tenders for the canteen. We will go with students gain this year.

Down the Line Electric installed doorbell on front door and are looking at the large roll up door.

-Eco Ice

Leprohon left on Sunday December 10 and the system is up and running.

-North Shore Recreation Committee

Meeting being held in St. Joseph Twp. on January 15 at 10:00 a.m. to discuss ball and soccer programs

-Skate Program

Shamrocks will not be running the skate program this year. We will do it in house with Brittany Kirby as the instructor.

-Echo Bay School

#17-402

Moved by: Lynn Orchard

Seconded by: Parker Brockelbank

“RESOLVED that we offer ice time to the Echo Bay Public School for their Physical Education Program.”

CD.

-Echo Bay Home & School Meeting

Requesting time for skates and curling. They want to get yoga in the school and are looking for an instructor. They are having problems getting volunteers to install benches around their fields. Having trouble finding a funnel ball for playground. We will send them information. Turkey lunch is on Dec. 20 at hall and they are having corn instead of carrots.

-Yoga

Warm candle yoga on Dec. 27 at SV Hall.

-Zumba

Classes for Dec. will be 14, 20, 27 and Jan. 3.

c) Fire Chief

-Off for 3 weeks for Holidays

-2017 Calls

35 to date with 17 MMAA and 18 Laird.

-Tires for both trucks-Completed

-First Aid-Completed

-Fire Chief will be away Dec. 30-Jan 1

#17-403

Moved by: Jean Robbins

Seconded by: Shelly Bailey

“RESOLVED that we accept the reports from the Road Super, Leisure Services Coordinator and Fire Chief as presented.”

CD.

d) Treasurer's Report

e) Planning Board

-E2017-09-Applicant Robert & Kim Cyr & E2017-10-Applicant Richard & Theresa Zorzi

#17-406

Moved by: Parker Brockelbank

Seconded by: Lynn Orchard

“RESOLVED that we authorize the Clerk to complete Consent Questionnaire for E2017-09 Applicants Robert & Kim Cyr and E2017-10 Applicants Richard & Teresa Zorzi and recommend that Consent be granted.”

CD.

f) Police Services Board

-January 29, 2018 next meeting

g) Algoma District Services Administration Board

h) Algoma District Municipal Association

i) Landfill/Recycling

6. By-Law

#17-1986 Municipal Capitals Facility By-law  
Deferred to January 9, 2018.

7. Unfinished Business

a) Debit Machine-hooked up and ready to go January 2, 2018

8. New Business

a) Administrative Assistant Short List-In Committee

b) 2018 Staff Wage Increases

#17-407

Moved by: Shelly Bailey

Seconded by: Jean Robbins

“RESOLVED that we authorize a 3% increase in wages in 2018 for all staff.”

CD.

#17-410

Moved by: Parker Brockelbank

Seconded by: Lynn Orchard

“RESOLVED that we authorize a 3% increase for Council for 2018.”

CD.

c) Mileage Increase for 2018

#17-408

Moved by: Jean Robbins

Seconded by: Shelly Bailey

“RESOLVED that we increase the flat mileage rate for council to \$50.00 per month.”

CD.

#17-409

Moved by: Lynn Orchard

Seconded by: Parker Brockelbank

“RESOLVED that we increase the mileage rate to \$.50 per kilometer.”

CD.

d) Staff Christmas Bonus

#17-411

Moved by: Lynn Orchard

Seconded by: Parker Brockelbank

“RESOLVED that we give Full Time Staff a \$100.00 Christmas Bonus for 2017.”

CD.

e) Open Skates over the Holidays-Suggesting December 27, 28, 29, 30 1-3 & 6-8

Building of the ice is coming good but not sure if it will be ready for any open skates over the holidays. Arena Caretakers to touch base with Clerk by Thursday if they think this can happen. Clerk to get schedule out to the school for the kids to take home.

f) Request from Xplornet Communications Inc.

Received a request to put a small dish on our water tower. Clerk to look into if it can even go there with the Algoma Power dish and our Fire Dept. antenna there already. Will get more information in New Year.”

CD.

g) Request Letter-Anne Kokkinen

Request to pay invoice for baiting of rats. We do not have a program for that.

- h) Fence at Sportsplex & Ice Deflectors  
Lights at Sportsplex  
McLeod Builders put Ice Deflectors up and covered the old fan and louvers. Snow fence is around the condenser and the fence will be installed in the spring.
- i) Building Permits  
#17-412  
Moved by: Jean Robbins  
Seconded by: Shelly Bailey  
“RESOLVED that we acknowledge the CBO authorized Building Permits to Justin Chabot & Jennifer Mckenzie for shingles & Sarah Orchard for a new house.”

CD.

- 9. Presenting, Referring or Passing of Accounts  
#17-404  
Moved by: Parker Brockelbank  
Seconded by: Lynn Orchard  
“RESOLVED that we authorize the Treasurer to pay the following bills for November 2017:  
Invoices: \$162,257.49  
Payroll: \$29,597.54  
Total: \$191,855.03

CD.

Council Brockelbank declared a conflict on the next resolution and left the room.

- #17-405  
Moved by: Shelly Bailey  
Seconded by: Jean Robbins  
“RESOLVED that we pay Heritage Home Hardware Building Centre \$1,656.62.”

CD.

Councillor Brockelbank rejoined the meeting.

- 10. Closed Session  
#17-413  
Moved by: Lynn Orchard  
Seconded by: Parker Brockelbank  
“RESOLVED that this Council proceed into Closed Session at 8:05 p.m. to consider the following subject matter in accordance with the Municipal Act Section 239(2) :  
b) **personal matters about an identifiable individual, including municipal or local board employees;**

CD

Received 58 applications for the Administrative Assistant position. Shortlisted down to interview 7. Interviews will be held on Wednesday January 3, 2017.

- #17-414  
Moved by: Jean Robbins  
Seconded by: Shelly Bailey  
“RESOLVED that we come out of Closed Session at 8:25 p.m. and continued our Regular Council Meeting.”

CD.

- 11. Correspondence  
a) OCIF Formula Component 2017 Revised

- 12. Mayor & Councillors Comments

- 13. Confirming By-law  
#17-415  
Moved by: Parker Brockelbank  
Seconded by: Lynn Orchard  
“RESOLVED that we pass By-law #17-1988 being a by-law to confirm the proceedings of the meeting of Council held on December 19, 2017.”

- 14. Adjournment  
#17-416  
Moved by: Shelly Bailey  
Seconded by: Jean Robbins  
“RESOLVED that this Council shall now adjourn to January 9, 2018 at 7:00 p.m. or until the call of the chair.”

CD.

**THAT** these minutes be accepted this \_\_\_\_\_ day of \_\_\_\_\_ 2018

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK ADMINISTRATOR**